



## **FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS**

### **Finance Agenda**

**Tuesday, October 6, 2015**

**10:00 A.M**

**Cook County Building Board Room 569  
118 North Clark Street, Chicago, Illinois**

### **NOTICE AND AGENDA**

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

### **PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

### **15-0590**

### **COMMITTEE MINUTES**

Approval of the minutes from the meeting of 9/8/2015

### **15-0575**

### **RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation - 9/8/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2015 to Present: \$40,316.17  
Proposed Settlements to Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2015 to Present: \$481,108.78  
Legal Fees for 9/8/2015 to Be Approved: \$74,202.89

## **15-0576**

### **RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation -10/6/2015

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2015 to present: \$198,682.00  
Workers' Compensation Claims to Be Approved: \$2,000.00  
Worker's Compensation Lien Recovery approved Fiscal Year 2015 to present: \$5,152.89  
Worker's Compensation Lien Recovery for 10/6/2015 to Be Approved: \$20,000.00

## **DISBURSEMENTS**

## **15-0562**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Chicago Commercial Construction, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$230,148.84

**Accounts:** Grant Account, 10-6760

**Contract Number(s):** 13-80-02-06C4

**District(s):** 1, 6 and 9

**Summary:** Miller Meadow, Beck Lake and Bremen Grove Improvements

## **15-0571**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Chicago Commercial Construction, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$172,533.74

**Accounts:** 25-6760, Recreation (Landscape Improvements)

**Contract Number(s):** 13-80-02-08C1

**District(s):** 6 and 16

**Summary:** New Picnic Shelters at Rubio Woods and the Chicago Portage Site

## **15-0574**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

### **PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Martinez Frogs - OVC JV, Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$416,937.22

**Accounts:** 25-6760, Recreation (Landscape Improvements)

**Contract Number(s):** 11-80-14 Re-bid

**District(s):** 5

**Summary:** Oak Forest Heritage Preserve Trail Reconstruction and Parking Lot Improvements

**15-0577**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** IDOT, Springfield, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$161,568.03

**Accounts:** 25-6780, Trail Account

**Contract Number(s):** 05-80-20

**District(s):** 17

**Summary:** Cal-Sag Trail - West Segment

**BID RECOMMENDATION**

**15-0533**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Industria, Inc., Chicago, Illinois, for removal of the Winnetka Dam on the Skokie River in Winnetka.

**Reason:** Contract 15-80-34R Winnetka Dam Removal. The work includes, but is not limited to, dam removal, soil erosion and sediment control, landscape restoration, and other related work as specified in the plans and specifications.

**Bid Opening Date:** 9/2/2015

**Bid Results:**

<u>Firm</u>	<u>Base Bid</u>
1. Industria, Inc	\$174,122.00*
2. Rausch Infrastructure, LLC	\$198,670.00
3. Leopardo Companies, Inc.	\$283,999.99

\* Industria, Inc.'s bid was read into the record as \$174,222.00, but after further examination, they made a mathematical error in their calculations. Their actual bid is \$174,122.00.

**Estimated Fiscal Impact:** \$174,122.00. All funds have been provided by the State of Illinois - Department of Natural Resources, as part of the Dam Modification and Removal Project, as outlined in an Intergovernmental Agreement (Contract OWR-292).

**Contract Period:** One Hundred and Five (105) days after issuance of Notice to Proceed.

**Account Name/Number:** Dam Modification 10-80-67-292-6750

**District(s):** 13

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**15-0546**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Resource Management

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Arborworks LLC, Downers Grove, Illinois

**Reason:** Contract #15-31-108 consists of the removal, topping or pruning of one thousand five hundred twenty-one (1,521) trees, forty-one (41) of which require stumping in accordance with the Preserves specifications in Region 9, Thorn Creek Division. Arborworks LLC was the lowest responsible bidder of the four (4) bidders.

**Bid Opening Date:** 09/16/15

**Bid Results:**

1. Arborworks LLC, \$156,369.15
2. Groundskeeper Landscaping, \$171,503.00
3. Trees R Us, \$213,664.00
4. McGinty Brothers, \$329,645.00

**Estimated Fiscal Impact:** \$156,369.15

**Contract Period:** Ninety (90) days from notice to proceed

**Account Name/Number:** 09-6750 Habitat Restoration

**District(s):** 5 and 6

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

**15-0569**

**REVENUE AND EXPENSE REPORT**

**Forest Preserve District of Cook County  
Corporate Fund Analysis of Revenue and Expenses  
as of August 31, 2015**

SEE ATTACHED

# REVENUE AND EXPENDITURES REPORT

## FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENDITURES AS OF August 31, 2015

REVENUES	2014 Budget	2015 Budget	Aug-14	Aug-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 46,731,676	\$ 47,336,788	43,752,127	44,420,911	\$ 668,784	94%
Personal Property Taxes	\$ 2,992,351	\$ 3,052,198	2,282,963	2,472,713	\$ 189,750	81%
Golf	\$ 990,000	\$ 990,000	200,205	220,775	\$ 20,570	22%
Concessions	\$ 220,000	\$ 190,000	131,168	218,978	\$ 87,810	115%
License Agreements	\$ 678,800	\$ 876,000	653,483	2,049,583	\$ 1,396,100	234%
Land Use Fees	\$ 257,500	\$ 257,500	154,284	178,312	\$ 24,028	69%
Winter Sports	\$ 15,000	\$ 25,000	44,360	24,772	\$ (19,588)	99%
Equestrian Licenses	\$ 40,000	\$ 40,000	44,450	52,732	\$ 8,282	132%
Miscellaneous Income	\$ 100,000	\$ -	98,024	50,842	\$ (47,182)	-
Picnic and Permit Fees	\$ 950,000	\$ 1,000,000	1,002,284	1,199,275	\$ 196,991	120%
Pool Fees	\$ 420,000	\$ 388,680	398,963	451,161	\$ 52,198	116%
Fines	\$ 336,000	\$ 316,000	176,672	126,375	\$ (50,298)	40%
Interest	\$ 100,000	\$ 75,000	22,877	4,861	\$ (18,015)	6%
Intergovernmental Sources	\$ 250,000	\$ 150,000	-	-	\$ -	0%
Transfer In Corporate Fund	\$ 3,495,819	\$ 7,400,000	-	-	\$ -	0%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 48,961,860</b>	<b>\$ 51,471,289</b>	<b>\$ 2,509,429</b>	<b>83%</b>

# REVENUE AND EXPENDITURES REPORT

## FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENDITURES AS OF August 31, 2015

EXPENDITURES	2014 Budget	2015 Budget	Aug-14	Aug-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,885,026	\$ 1,646,866	\$ 972,518	\$ 1,049,392	\$ 76,874	64%
Finance & Administration	\$ 1,894,484	\$ 1,953,959	\$ 1,117,193	\$ 1,148,941	\$ 31,748	59%
Human Resources	\$ 562,261	\$ 709,273	\$ 329,065	\$ 357,512	\$ 28,447	50%
Resource Management	\$ 4,245,885	\$ 4,358,242	\$ 2,661,958	\$ 2,480,994	\$ (180,964)	57%
Conservation & Experiential Programming	\$ 4,482,385	\$ 5,503,414	\$ 2,670,869	\$ 2,999,128	\$ 328,259	54%
Permit, Concessions & Volunteer Resources	\$ 1,739,578	\$ 2,099,663	\$ 1,156,128	\$ 1,021,128	\$ (135,000)	49%
Landscape Maintenance	\$ 9,956,507	\$ 9,874,711	\$ 5,939,637	\$ 6,057,451	\$ 117,814	61%
Facility Maintenance	\$ 9,107,556	\$ 9,987,027	\$ 4,730,054	\$ 4,022,593	\$ (707,461)	40%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 11,738	\$ 112,849	\$ 101,111	44%
Legal Department	\$ 1,302,257	\$ 1,323,072	\$ 740,862	\$ 752,482	\$ 11,620	57%
Law Enforcement	\$ 9,250,533	\$ 9,281,707	\$ 5,294,359	\$ 5,635,130	\$ 340,771	61%
Planning & Development	\$ 1,805,991	\$ 1,934,135	\$ 1,116,405	\$ 1,104,000	\$ (12,405)	57%
District-Wide Services	\$ 4,537,184	\$ 6,967,597	\$ 1,235,885	\$ 1,929,575	\$ 693,690	28%
Transfer Out of Corporate Fund	\$ 6,550,000	\$ 6,200,000	\$ -	\$ 3,100,000	\$ 3,100,000	50%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 27,976,671</b>	<b>\$ 31,771,175</b>	<b>\$ 3,794,504</b>	<b>51%</b>